Washington State Department of Labor & Industries

Manufacturer's License Application

Explosives Licensing
PO Box 44655
Olympia WA 98504-4655

☐ **Business** ☐ **Individual**

If you are applying for multiple licenses, you only need to complete the Individual Application or Business Application requirements (to include partnership, association, and corporation) on one of the applications. Please submit all applications and documents together.

- Fingerprinting and criminal history record information (CHRI) checks are required for the Responsible Person by RCW 70.74.360. Fingerprints will be used to check the criminal history records of the WSP and FBI.
- CHRI obtained through this process will only be used for authorized purposes by the Department of Labor and Industries (L&I) and will not be shared with any other agencies or persons.
- If any CHRI is found as a result of the check, applicants will have 90 days from the date notified by L&I to request, in writing, a copy of those results to verity or challenge any inaccuracies with the agency/state that submitted the information.
- Applicants who wish to challenge either criminal history record will need to contact the agency/state that submitted.
  - For Washington State, you will need to contact Washington State Patrol (WSP) Phone: 360-534-9200 Email: crimhis@wsp.wa.gov
  - FBI criminal history records corrections will need to contact the FBI using the information provided on the Agency Privacy Requirements for Non-criminal Justice Applicants information at the end of the form.

☐ Individual Application

Name	ATF License/Permit Number – provide copy	
Phone Number	Email Address	
Address		
City	State	Zip Code
Citizenship	Social Security Number	

You must submit Fingerprint Card and fee to the department (RCW 70.74.360(1)).

☐ Business Application

Business Name		ATF License/Permit Number – provide copy	
UBI	Business Phone Number	Business Email Address	
Address			
City		State	Zip Code

Responsible Person / Management Official / Applicant Information (WAC 296-52-61010)

Name	Social Security Number	Citizenship
Phone Number	Email Address	
Address		
City	State	Zip Code

Partnership must provide:

The name, address, and citizenship for each partner (WAC 296-52-61010)

Name	Citizenship	
Address		
City	State	Zip Code

Name	Citizenship	
Address		
City	State	Zip Code

Name	Citizenship	
Address		
City	State	Zip Code

Name	Citizenship	
Address		
City	State	Zip Code

If additional names need to be listed, please add extra pages as needed.

All partners must submit a Fingerprint Card and fee to the department (RCW 70.74.360(1)).

An Association or Corporation must provide:

The name, address, and citizenship for each officer and director (WAC 296-52-61010)

Name	Citizenship	
Address		
City	State	Zip Code

Name	Citizenship	
Address		
City	State	Zip Code

Name	Citizenship	
Address		
City	State	Zip Code

Name	Citizenship	
Address		
City	State	Zip Code

If additional names need to be listed, please add extra pages as needed.

Manufacturer Information (WAC 296-52-65010)

Please provide the following information and documentation:

Give the reason you want to participate in the manufacturing of explosives.

Manufacturing or processing location:

Address		
City	State	Zip Code

Kind of explosives manufactured, processed, or used:

The distance that the explosives manufacturing building is located, or intended to be located, from other buildings, magazines, inhabited buildings, railroads, highways, and public utility transmission systems:

Payment and Documents

- ☐ I have included the Fingerprint Card(s).
- ☐ I have included payment: License fee of $50.00 and Fingerprint Processing fee of $33.00 (per individual).
- ☐ Site plan.

Site Plan requirements can be located in WAC 296-52-65010(5). Manufacturer's must ensure they adhere to WAC 296-52-65020 and WAC 296-52-65030.

Signature

By signing I agree that the following are true:

1. I will not sell, barter, give, or dispose of explosives to any person within the State of Washington except to authorized employees for ultimate use (blasting).
2. I will follow the rules of the Washington State Explosives Act and Safety Health Codes promulgated by the State of Washington.
3. I will be responsible for obtaining the proper licenses necessary for the purchasing, using, storing, manufacturing, and/or selling explosives.
4. I have not been convicted of a felony involving force or violence, perjury, false swearing, or bomb threats.
5. The statements made in this application are true to the best of my knowledge.
6. I will advise the Department of Labor and Industries when any of the above stated facts change.
7. I have seen and received the FBI's Privacy Act Statement and the Non-Criminal Justice Applicant's Privacy Rights, attached to this document.

Printed Name of Applicant	Title
Signature of Applicant	Date

License is valid for one (1) year from the date of issue (WAC 296-52-61045). License must be renewed before the expiration date of the license (WAC 296-52-61050).

If you have any questions, please contact the Explosives Safety Program at 360-902-5563 or via email at ExplosivesLicensing@Lni.wa.gov.

All forms and payments can be mailed to:

Explosives Licensing
PO Box 44655
Olympia WA 98504-4655

Any L&I office can accept forms and payments. You can find the location of L&I offices at:
www.Lni.wa.gov/Offices

For L&I Use Only		
Explosive License Granted? ☐ Yes ☐ No	Blast Classification	
If not granted, state reason:		
L&I Employee Signature	Title	Date

NONCRIMINAL JUSTICE APPLICANT'S PRIVACY RIGHTS

As an applicant who is the subject of a national fingerprint-based criminal history record check for a noncriminal justice purpose (such as an application for employment or a license, an immigration or naturalization matter, security clearance, or adoption), you have certain rights which are discussed below. All notices must be provided to you in writing.[1] These obligations are pursuant to the Privacy Act of 1974, Title 5, United States Code (U.S.C.) Section 552a, and Title 28 Code of Federal Regulations (CFR), 50.12, among other authorities.

- **You must be provided an adequate written FBI Privacy Act Statement (dated 2013 or later) when you submit your fingerprints and associated personal information. This Privacy Act Statement must explain the authority for collecting your fingerprints and associated information and whether your fingerprints and associated information will be searched, shared, or retained.[2]**
- **You must be advised in writing of the procedures for obtaining a change, correction, or update of your FBI criminal history record as set forth at 28 CFR 16.34.**
- **You must be provided the opportunity to complete or challenge the accuracy of the information in your FBI criminal history record (if you have such a record).**
- **If you have a criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the officials deny you the employment, license, or other benefit based on information in the FBI criminal history record.**
- **If agency policy permits, the officials may provide you with a copy of your FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, you may obtain a copy of the record by submitting fingerprints and a fee to the FBI. Information regarding this process may be obtained at https://www.fbi.gov/services/cjis/identity-history-summary-checks and https://www.edo.cjis.gov.**
- **If you decide to challenge the accuracy or completeness of your FBI criminal history record, you should send your challenge to the agency that contributed the questioned information to the FBI. Alternatively, you may send your challenge directly to the FBI by submitting a request via https://www.edo.cjis.gov. The FBI will then forward your challenge to the agency that contributed the questioned information and request the agency to verify or correct the challenged entry. Upon receipt of an official communication from that agency, the FBI will make any necessary changes/corrections to your record in accordance with the information supplied by that agency. (See 28 CFR 16.30 through 16.34.)**
- **You have the right to expect that officials receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.[3]**

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[1] Written notification includes electronic notification, but excludes oral notification.

[2] https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement

[3] See 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 34 U.S.C. § 40316 (formerly cited as 42 U.S.C. § 14616), Article IV(c); 28 CFR 20.21(c), 20.33(d) and 906.2(d).

Privacy Act Statement

This privacy act statement is located on the back of the FD-258 fingerprint card.

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

As of 03/30/2018

See Page 2 for Spanish translation.

DERECHOS DE PRIVACIDAD DE SOLICITANTES - JUSTICIA, NO CRIMINAL

Como solicitante sujeto a una indagación nacional de antecedentes criminales basado en huellas dactilares, para un propósito no criminal (tal como una solicitud para empleo o una licencia, un propósito de inmigración o naturalización, autorización de seguridad, o adopción), usted tiene ciertos derechos que se entablan a continuación. Toda notificación se le debe proveer por escrito.[1] Estas obligaciones son de acuerdo al Privacy Act of 1974, Title 5, United States Code (U.S.C.) Section 552a, y Title 28 Code of Federal Regulations (CFR), 50.12, entre otras autorizaciones.

- **Se le debe proveer una Declaración de la Ley de Privacidad del FBI (con fecha de 2013 o más reciente) por escrito cuando presente sus huellas digitales e información personal relacionada. La Declaración de la Ley de Privacidad debe explicar la autorización para tomar sus huellas digitales e información relacionada y si se investigarán, compartirán, o retendrán sus huellas digitales e información relacionada.[2]**
- **Se le debe notificar por escrito el proceso para obtener un cambio, corrección, o actualización de su historial criminal del FBI según delineado en el 28 CFR 16.34.**
- **Se le tiene que proveer una oportunidad de completar o disputar la exactitud de la información contenida en su historial criminal del FBI (si tiene dicho historial).**
- **Si tiene un historial criminal, se le debe dar un tiempo razonable para corregir o completar el historial (o para rechazar hacerlo) antes de que los funcionarios le nieguen el empleo, licencia, u otro beneficio basado en la información contenida en su historial criminal del FBI.**
- **Si lo permite la política de la agencia, el funcionario le podría otorgar una copia de su historial criminal del FBI para repasarlo y posiblemente cuestionarlo. Si la política de la agencia no permite que se le provea una copia del historial, usted puede obtener una copia del historial presentando sus huellas digitales y una tarifa al FBI. Puede obtener información referente a este proceso en https://www.fbi.gov/services/cjis/identity-history-summary-checks y https://www.edo.cjis.gov.**
- **Si decide cuestionar la veracidad o totalidad de su historial criminal del FBI, deberá presentar sus preguntas a la agencia que contribuyó la información cuestionada al FBI. Alternativamente, puede enviar sus preguntas directamente al FBI presentando un petición por medio de .https://www.edo.cjis.gov. El FBI luego enviará su petición a la agencia que contribuyó la información cuestionada, y solicitará que la agencia verifique o corrija la información cuestionada. Al recibir un comunicado oficial de esa agencia, el FBI hará cualquier cambio/corrección necesaria a su historial de acuerdo con la información proveída por la agencia. (Vea 28 CFR 16.30 al 16.34.)**
- **Usted tiene el derecho de esperar que los funcionarios que reciban los resultados de la investigación de su historial criminal lo usarán para los propósitos autorizados y que no los retendrán o diseminarán en violación a los estatutos, normas u órdenes ejecutivos federales, o reglas, procedimientos o normas establecidas por el National Crime Prevention and Privacy Compact Council.[3]**

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1 La notificación por escrito incluye la notificación electrónica, pero excluye la notificación verbal.

2 https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement

3 Vea 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 34 U.S.C. § 40316 (anteriormente citada como 42 U.S.C. § 14616), Article IV(c); 28 CFR 20.21(c), 20.33(d) y 906.2(d).

Declaración de la Ley de Privacidad

Esta declaración de la ley de privacidad se encuentra al dorso del FD-258 tarjeta de huellas digitales.

Autoridad: La adquisición, preservación, e intercambio de huellas digitales e información relevante por el FBI es autorizada en general bajo la 28 U.S.C. 534. Dependiendo de la naturaleza de su solicitud, la autoridad incluye estatutos federales, estatutos estatales de acuerdo con la Pub. L. 92-544, Órdenes Ejecutivas Presidenciales, y reglamentos federales. El proveer sus huellas digitales e información relevante es voluntario; sin embargo, la falta de hacerlo podría afectar la terminación o aprobación de su solicitud.

Propósito Principal: Ciertas determinaciones, tal como empleo, licencias, y autorizaciones de seguridad, podrían depender de las investigaciones de antecedentes basados en huellas digitales. Se les podría proveer sus huellas digitales e información relevante/ biométrica a la agencia empleadora, investigadora, o responsable de alguna manera, y/o al FBI con el propósito de comparar sus huellas digitales con otras huellas digitales encontradas en el sistema Next Generation Identification (NGI) del FBI, o su sistema sucesor (incluyendo los depósitos de huellas digitales latentes, criminales, y civiles) u otros registros disponibles de la agencia empleadora, investigadora, o responsable de alguna manera. El FBI podría retener sus huellas digitales e información relevante/biométrica en el NGI después de terminar esta solicitud y, mientras las mantengan, sus huellas digitales podrían continuar siendo comparadas con otras huellas digitales presentadas a o mantenidas por el NGI.

Usos Rutinarios: Durante el procesamiento de esta solicitud y mientras que sus huellas digitales e información relevante/biométrica permanezcan en el NGI, se podría divulgar su información de acuerdo a su consentimiento, y se podría divulgar sin su consentimiento de acuerdo a lo permitido por la Ley de Privacidad de 1974 y todos los Usos Rutinarios aplicables según puedan ser publicados en el Registro Federal, incluyendo los Usos Rutinarios para el sistema NGI y los Usos Rutinarios Generales del FBI. Los usos rutinarios incluyen, pero no se limitan a divulgación a: agencias empleadoras gubernamentales y no gubernamentales autorizadas responsables por emplear, contratar, licenciar, autorizaciones de seguridad, y otras determinaciones de aptitud; agencias de la ley locales, estatales, tribales, o federales; agencies de justicia penal; y agencias responsables por la seguridad nacional o seguridad pública.

A partir de 30/03/2018